

**MINUTES**

Civil Service Board  
Tuesday, September 1, 2009  
4:52 p.m. - 6:05 p.m.  
City Council Chambers

Members Present: Portia Johnson, Robert Zallar, Patti Katoski, Michelle Hooey, John Schwetman  
Others Present: Kim Hall, Cliff Tanner, Lisa Wilson

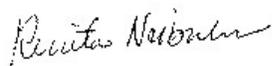
1. APPROVAL OF MINUTES
  - A. August 4, 2009 - **approved**
  - B. August 18, 2009 - **approved**
  
2. APPROVAL OF ELIGIBLE LISTS
  - A. Business Resources Manager (Open) - **approved**
  
3. APPROVAL OF NEW/REVISED JOB DESCRIPTIONS
  - A. Energy Coordinator (New) - **approved**
  - B. Water Plant Operator B (Revised) - **approved**
  
4. APPROVAL OF ADVERTISING
  - A. Human Resources Generalist (Open) - **approved**
  - B. Public Information Coordinator (Open) - **approved**
  
4. OLD BUSINESS

None
  
5. NEW BUSINESS

None
  
6. APPEALS
  - A. Appeal by applicant to review test materials - **tabled**

**There being no further business to come before the Board, the meeting was adjourned at 6:05 p.m.**

Respectfully submitted,



Renita Neibuhr  
Clerical Support Technician